

# Alcohol Beverage Licensing

*Through SCBOS*



**BUSINESS RULES & ONLINE TOOLS WORKSHOP**

# Do Your Alcohol Beverage License Online

- With SCBOS – you can:
  - File for ABL 901 – the initial ABL filing for anyone wanting to sell on or off-premise alcohol, beer or wine
  - File ABL 565 – ABL renewal filing



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# SCBOS MAKES IT SIMPLE

- SCBOS walks you through a complicated filing with *easy instructions*, and *warnings* so you don't forget important information
- Video Tutorials show screen by screen how to complete your filings



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# Why Use SCBOS?

- Using SCBOS to file your ABL licenses gets your information to the SC Department of Revenue faster and more complete than mail.
- SCBOS ensures that you provide the correct documentation to prevent your application being delayed or denied.



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# First Time Filing?

- Use the Video Tutorial to be sure:
  - Be sure you have all the proper documentation
  - Understand the steps involved
  - Understand the time frame for the licensing process
  - Your responsibilities



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# The SCBOS 2 Step Process

- The first step is entering your business into SCBOS. SCBOS processes a new business app in one or two business days, depending on when it's received.



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# Step Two

- The second step occurs *after SCBOS approves your business application*. That's when you return to SCBOS to apply for any additional or recommended licenses, such as an ABL. Your receipt will tell you exactly when to return to SCBOS.



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# Ready to file for ABL?

- After you have completed the SCBOS 2 Step Process, you can file for your ABL:
  - Either select the filing from your User Workspace
  - OR choose Add New License Permit Registration and select the appropriate ABL filing



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# What Do You Need to Know

- Build image



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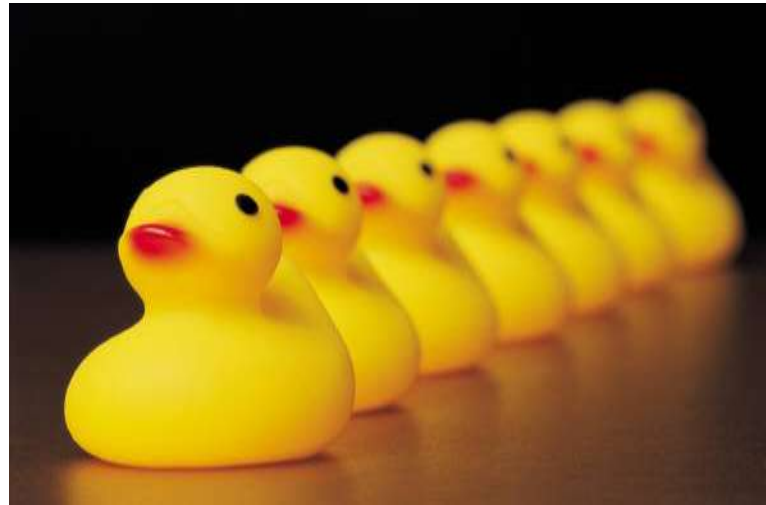
# Terms You May Need to Know

- Principal – Owner
- Designated Agent
- Differences in Addresses



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# Are Your Ducks in a Row?



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COLUMBIA, SC